

- Appointments to Fining Committee (Review Panel). Selina Auvil volunteered to serve on the Review Panel with David Hodgkinson, Linda Monette and Howard Joslin. **BOB CHENARD moved to appoint Selina Auvil to the Review Panel and JIM HOLTHAUS seconded.** It was noted that one more panel member is required to cover situations where individual panel members have to declare an interest. **The Motion was passed unanimously.**

Treasurer & Bookkeeper Report (Jim Holthaus)

1. August 2012 Financial Report. **VIVIAN ZABIK moved to approve the August 2012 Financial Report. LARRY BROTHERTON seconded.** Jim Holthaus and Deb Houston are the only points of contact with Stokes. Jim will call Stokes and notify them that Andy Behn is permitted to contact them with queries. **The Motion to accept the Aug 2012 Report was passed unanimously.**
2. It was noted that there are still a large number of unpaid dues. Jim Holthaus requested Board approval to start proceedings to recover them. **VIVIAN ZABIK moved to allow Jim Holthaus to work with Stokes to move forward with the process to recover outstanding payments from Association Members. BOB CHENARD seconded.** It was confirmed that Stokes only sends out the letters. Jim will circulate a draft letter for Board approval. This gives Members a final chance (30 days) to pay before lawyers become involved. **The Motion was passed unanimously.**
3. 2011 Annual Report. Jim Holthaus explained that last year's tax return cost \$800 but this year's cost was \$500, a saving of \$300, due to the new format. **BOB CHENARD moved to accept the Annual Report. BILL BARRETT seconded.** A copy of the report will be given to the Secretary and Treasurer who will make it available to any member on request. Deb Houston will put a note to that effect in Trails and Tails. It was noted that the IRS do not recognize a Homeowners' Association as a taxable unit. For the purposes of taxation, we are designated a not for profit organization. **The Motion to accept the 2011 Annual Report was passed unanimously**

Committee Reports

Ad Hoc Committee (Jackie Vizzi/Dan McKillop/Dale Ream). John Corcoran reported that the Committee has not formally met. An amended complaint has been filed by Keith Bradley.

Compliance Committee (Bob Chenard/Bill Still/Vivin Zabik). Bob Chenard notified that no new complaints had been received.

- Lot 169 Patton track. The Pattons had been expected to attend the last Board meeting and this one. However, the berms and track were removed from their property on Sunday Oct 7.
- Lot 154M Matthes fence. A letter was sent to Mrs Matthes requesting her to apply for a variation to her fence. No reply received. It was clarified that a variation document has to be filed with the Clerk of the Court with a legal description of the property and what is being varied. Mrs Matthes should obtain advice from a lawyer. Jim Holthaus will call her and so advise.

Board Approved 1-14-13 JN